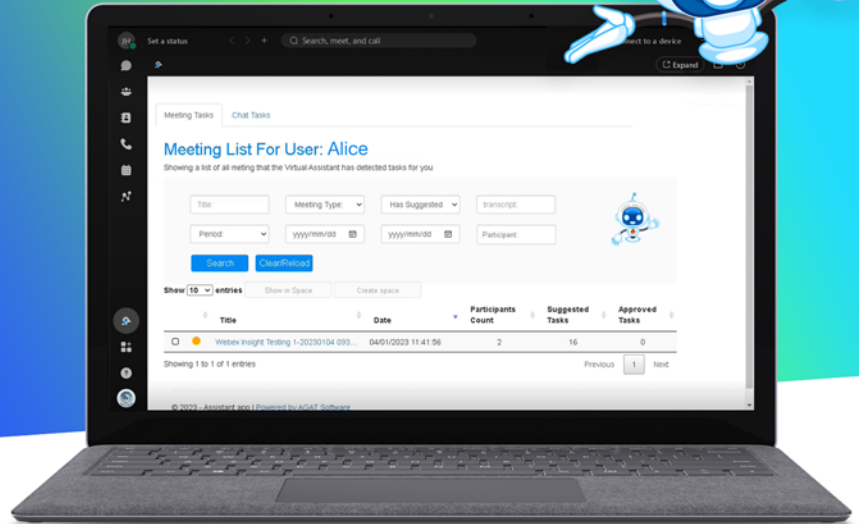
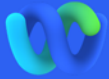




# AGAT's Virtual Assistant for Webex

Take Webex Assistant to the next level



## Make meeting matter with AI-generated Summaries, Tasks and Sentiment analysis

Stop wasting time on meetings that don't end with clear written decisions and actionable items. AGI makes meetings productive by automatically creating summaries and actionable tasks in Monday, Asana, Planner or a simple to-do list.

AGI enables companies to transform online meetings and chat conversations into productive outcomes where no details are left behind.

### What does AGI do?



#### Create Meeting Minutes

AGI creates meeting minutes from a custom template, including insights, tasks, summaries, agenda, and decisions. Minutes can be downloaded as a PDF and shared.



#### Automatic Task Detection in Real-Time

AGI uses AI to detect tasks in real-time from meetings, chats, and emails. Capturing task details like title, description, due date, assignee, attendees, and a recording playback link.



#### Identify Insights

AGI extracts meeting insights from Meeting transcripts, Spaces and Direct messages, including agenda, notes, decisions, and pre-meeting files.



#### Automatic Task and Insights Synchronisation

AGI Integrates into Asana, Monday.com, Planner or a simple to-do list, which allows tasks to be added and managed directly in the task management system.



#### Analyze meeting sentiments

With a wide range of reports to identify meeting challenges, trending topics and users issues such as unsatisfied or unhappy staff.



#### Generate summaries

AGI automatically creates meeting summaries, offering both concise and detailed versions that highlight key points. Perfect for distributing to absentees or for a quick overview of the meeting.

# How AGI Works



## Interact with AGI in two ways:

### ● In-meeting App

AGI detects tasks in real-time during meetings and automatically creates accepted tasks in monday.com. Users can set confidence levels to auto-create tasks or choose to review and accept/reject them.

### ● Virtual Assistant Dashboard

All meeting, chat, and email tasks and insights are available in one place for users to review and search. The insights dashboard is a widget in monday.com, providing full meeting history with recording and transcript links.

## Additional features and benefits

>> Make tasks available in the Space relevant to the context

>> Review and approve tasks before they are created

>> Add a customisable disclaimer to every conversation

>> Configure tasks to be automatically created based on a predefined confidence level

Discover how AGI can make your meetings more productive

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